

# WEDDING PLANNING GUIDE

*Every wedding is as unique as the couple getting married and this is JUST a guide.  
 Omit what doesn't apply to your celebration.*

## 15-12 Months Before

- Create Wedding Email Account
- Choose Wedding Date
- Start Wedding File
- Determine Wedding Style
- Put Announcement in Local Paper
- Determine your Budget
- Hire Wedding Consultant
- Find Location for Ceremony
- Find Location for Reception
- Start Gown Shopping

## 10-8 Months Before

- Select Wedding Party
- Select Wedding Party Attire
- Book Officiant
- Hire Caterer
- Choose Photographers & Videographers
- Hire Band/DJ
- Compile Names and Addresses for Guest List
- Register for Gifts
- Have an Engagement Party!!

## 7-5 Months Before

- Order Save the Dates (7 months before)
- Visit Hair Stylist & Make-up Artist (7 months before)
- Take Engagement Photos (7 months before)
- Send out save the Dates (6 months before)
- Book Florist
- Finalize Guest List
- Select Wedding Cake
- Plan Honeymoon
- Book Your Hotel for Night of Wedding
- Arrange Accommodations for Guests

## 4 Months Before

- Shop for Wedding Jewelry/Accessories
- Shop for Undergarments for Wedding Dress
- Order Wedding Invitations
- Select Tuxedos
- Arrange for Rentals (Chairs, Tables, etc.)

## 3 Months Before

- Mail Invitations
- Finalize Menu & Food Costs
- Arrange Transportation (to/from ceremony & reception)
- Order Wedding Favors
- Order Wedding Party Gifts
- Confirm all Dresses Arrived & Schedule Alterations

## 2 Months Before

- Choose Wedding Music
- Plan Rehearsal Dinner
- Confirm Sizing with Tux Shop
- Make Final Nail/Hair/Waxing Appts
- Apply for Passports for Honeymoon
- Apply for Marriage License (Good for 90 Days)

## 1 Month Before

- Final Gown Fitting (w/undergarments)
- Give DJ Song List
- Get Event Insurance
- Get Facial

## 3 Weeks Before

- Call Any Non-RSVP'd Guests
- Final Head Count to Caterer & Rentals
- Make Seating Chart
- Design and Print Programs/Escort Cards/Thank You Cards

## 2 Weeks Before

- Confirm Rehearsal Plans
- Confirm All Delivery/Arrival and Departure Times for Vendors
- Make Master Timeline for Wedding Day
- Check Parking Arrangements

## 1 Week Before

- Make Last Minute Seating Arrangements
- Arrange Day-of Wedding Attire
- Confirm Honeymoon Arrangements
- Confirm Reservations for Out-of-town Guests
- Pack for Honeymoon
- Confirm Rehearsal Plans with Attendants
- Get Mani/Pedi & Wax

## 1 Day Before Wedding

- Give Rings to Trusted Wedding Attendant
- Give License, Tips & Final Payments to Wedding Consultant
- Enjoy Rehearsal & Dinner
- Give Wedding Party Gifts

